

2024-2025 HOD Promoting the Circular Water Economy Work Group Charter

Work Group Title: Promoting the Circular Water Economy Work Group

Work Group Description: The intent of this Work Group is to promote the Circular Water Economy and help MAs share their work and gain easy access to available resources.

According to WEF: "A circular water economy recycles and recovers resources within the water use and treatment cycle to maximize value for people, nature, and businesses."

A circular water economy is a model that aims to maximize the value of water and wastewater through recycling and resource recovery. This model is based on the following principles:

- Design out waste and pollution: This includes avoiding the release of greenhouse gases, traffic congestion, and all types of pollution.
- Keep products and materials in use: This means designing products for reuse, recycling, remanufacturing, and durability.
- Regenerate natural systems: This includes avoiding the use of non-renewable energy and fossil fuels.
- The circular water economy is intended to help build a sustainable and just society, and to ensure that water services are available to everyone.

WEF hosts a Circular Water Economy Summit Program that provides opportunities for education, collaboration, and networking. This Work Group will help promote 2024 conference focused on industrial water solutions, including circular water solutions for the automotive, manufacturing, food and beverage processing, pulp, paper, and packaging, and oil, gas, and energy sectors.

As part of the scope of this Charter, the members will:

- Explain and build buy-in from MAs on the WEF 2025-2028 strategy circular water economy goal.
- Coordinate with WEF staff on the WEF 2025-2028 strategy circular water economy goal.
- Gather information from MAs who are doing work in the Circular Economy space.
- Determine what the needs are for MAs and how WEF can provide support.

This Work Group will last for a duration of five (5) months.

Subgroup Descriptions: *(if applicable)*

Work Group Chair: Kam Law

Work Group Chair Contact Information: klaw@donohue-associates.com

Work Group Vice-Chair: Felicia Glapion

Work Group Vice-Chair Contact Information: felicia.glapion@alexrenew.com

Sub-Group Subcommittee Leaders: *(if applicable)*

Work Group Goals and Deliverables:

- List of recommendations for consideration by the Speaker, Speaker-Elect, Past-Speaker, and WEF staff.
- Toolkit containing practical information from MAs who are willing to share their content.
- PowerPoint presentation for WEFMAX and WEFTEC.
- One-page listing of helpful links compiled from MAs and other sources.

Work Group Schedule of Deliverables:

Speaker of the House Report Dates:

- *Mid Year –*
- *Spring –*
- *Summer –*
- *Final –*

Internal Review Deadlines: To be determined by Work Group Chair

Work Group Schedule of Conference Calls: Monthly at a **day/time**.

Work Group Member Expectations:

Duties and Responsibilities of Work Group Chair and Vice Chair:

- Act as a liaison for HOD Steering Committee and Speaker of the House.
- Preside over the initial Work Group meeting at WEFTEC.
- Conduct Work Group progress meetings via conference call.
- Take minutes during each meeting to distribute an action item list following the meeting.
- Appoint Subgroup Leaders as needed.

- Prepare written reports for the Speaker of the House describing the progress of the Work Group.
- Appoint presenters for the HOD meeting quarterly meetings and at each WEFMAX.

Duties and Responsibilities of Sub-Group Leader (as needed):

- Act as a liaison for the Work Group Chair and Vice-Chair.
- Preside over Sub-Group progress meetings.
- Attend and be prepared for Work Group progress meetings.
- Provide verbal updates of Sub-Group progress at each meeting or a written update if unable to attend.
- Provide two written updates for Work Group Leader to include in the Speaker of the House Quarterly Reports.

Duties and Responsibilities of all Work Group Members:

- Serve as a representative for your MA or interest group (DAL) during discussions.
- Participate in Work Group and Sub-Group calls on a regular basis.
- Be prepared for biweekly meetings and be responsive to email requests.
- *TBD by Work Group*

Work Group Roster:

TBD